

Job Expectations and Objectives

Carpenter



Overview

We are passionate about providing high-quality service in all areas of our building projects, from initial concept plans to final code of compliance.

Incorporating highly motivated team members, where the overall quality and pride in the job are the key factors for providing this service.

Our services currently focus on the following areas:

Residential renovations.

New Build complete construction contracts.

Our mission is to only undertake Full Contract New Builds, major residential renovations and some minor renovations and to be the number one renovating company in Nelson/Tasman. By doing this we will be expanding our business, upskilling our staff and providing a pathway to future success for the company, employee and contractor.

Position Overview

Position Status: Builder

Reporting Relationships: Site Foreman

Expected hours of work: Standard hours are Monday-Thursday 8.00-5.00pm & Friday 8.00-4.00pm.

Total of 41.5 hrs per week

However, the nature of this position may require time outside of standard hours.

Expected Contract Rate:

Negotiable, dependant upon demonstrated ability and previous experience.

Role: To be able to undertake any building task given to him by the foreman in a positive, efficient and productive manner with pride in workmanship and quality.

Responsibilities

The focus of this position consists of the following areas:

1. Turn up to work at the correct time.
2. If you need time off then you must give one week's notice minimum to the foreman.
3. If you are sick, contact the Foreman before 7.30 am.
4. Carry out all work as instructed by the Foreman.
5. Have your own basic kit of tools and work towards acquiring more tools.
6. Ensure that your tools are kept maintained in good working order so you can produce quality work i.e. sharpen chisels regularly.
7. If any tools are broken notify the Site Foreman immediately so it can be fixed promptly.
8. Fill in your timesheets daily and give to the Site Foreman on Friday.

9. Make sure that the worksite is a Safe Site at all times
10. It is expected that you will endeavour to abide by the Code of Conduct 'Rules of the Game' by CD Builders.
11. Strive towards producing high-quality work in an appropriate time frame always.
12. Have fun, enjoy and be proud of what you achieve in your working day.

Key Performance Indicators:

Key Performance Indicators will be largely assessed by the client's feedback.

The client will be given a questionnaire to complete regarding the overall impression of the team from CD Builders.

This will include punctuality, quality, motivation, site cleanliness, etiquette etc.

Future Possibilities & Career Development:

Personal Development & Training:

Upskilling courses as required i.e. Health and safety course, gib fixing course, etc.

Talk to Chris Donnelly for guidance and discussion in these areas.

Career Development:

The aim for CD Builders will be to help you develop in the necessary areas to promote you to the role of a Foreman builder if you would like this.

Personal Attributes & Qualifications

Essential:

Passionate and committed to contributing to excellence in the business.

Highly motivated and focused.

Is able to delight customers by exceeding expectations.

Attention to detail when required.

Naturally shows initiative and is solution focused.

Well presented and articulate.

Desirable:

To have a minimum Trade Certificate in Carpentry.

Ideally you will be a Licensed Building Practitioner

Extremely ambitious with the drive and commitment to succeed.